ADMISSION NO:

PHOTO

TEL: 015 004 0548, info@francolincollege.co.za

PARENT ENROLLMENT AGREEMENT 2026

THIS FORM MUST BE COMPLETED IN BLOCK LETTERS

EMIS NO: 994402305

LEARNER INFORMATION

Full Name of Learner: _____

Grade: _____ Date of Birth: _____

Age: _____ Gender: ☐ Male ☐ Female

PARENT/ GUARDIAN INFORMATION

Full Name of Parent/Guardian: _____

ID Number: _____ Relationship to Learner: _____

Residential Address: _____

Postal Address: _____

Contact Number: _____ Email: _____

PURPOSE OF AGREEMENT

This agreement serves to establish a mutual understanding between Francolin College and the Parent/Guardian regarding the learner's admission, responsibilities, and the school's expectations for the 2026 academic year.

TERMS AND CONDITIONS OF ENROLLMENT

School Fees

1. School fees are payable monthly in advance, on or before the 10th day of each month.
2. Fees are payable over 12 months (January to December).
3. Failure to settle fees within 30 days may result in suspension of the learner from classes or school activities.
4. Non-payment beyond 60 days may result in the learner's exclusion and the account being handed over for legal collection.
5. Registration and stationery fees are non-refundable.
6. Written notice of one full calendar month is required for withdrawal of a learner.

Transport (if applicable)

1. Transport fees are charged separately and are payable for 12 months.
2. Learners are expected to observe transport rules and regulations.
3. Misconduct on school transport may lead to withdrawal of transport privileges without refund.

Conduct and Discipline

1. The learner shall adhere to the school's Code of Conduct and disciplinary procedures.
2. The parent/guardian undertakes to support the school in matters relating to discipline and learner behavior.
3. The school reserves the right to suspend or expel a learner in cases of serious or repeated misconduct.

Attendance and Academic Commitment

1. Regular attendance is compulsory.
2. Absences must be reported to the school promptly and supported by a valid reason.
3. Parents are expected to monitor academic progress and attend all parent meetings.

Communication

1. The school will communicate official notices through letters, WhatsApp groups, or the school's digital platforms.
2. Parents must ensure that their contact details are always updated.
3. The school may take and use photographs or videos of learners for educational or promotional purposes unless the parent opts out in writing.

Termination of Agreement

1. The parents must provide one full calendar month's written notice of withdrawal.
2. When the school is exercising its right to terminate due to non-payment of fees, misconduct, or failure to comply with the school's policies

LIABILITY

While the school takes all reasonable precautions to ensure safety, Francolin College, its staff, or board of directors shall not be held liable for injuries, accidents, loss, or damage to property occurring on or off school premises, including during school activities and transport.

DECLARATION

I, the undersigned, declare that I have read, understood, and agreed to the terms and conditions set forth in this Parent Enrollment Agreement for the 2026 academic year. I undertake to comply with the school's policies and to ensure that my child upholds the standards and values of Francolin College.

Parent/Guardian Name: _____

Signature: _____ Date: _____

School Representative (Principal/Administrator): _____

Signature: _____ Date: _____